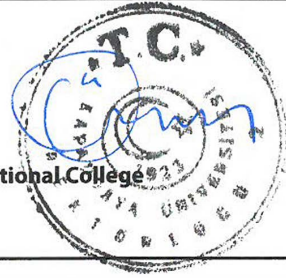


7. CERTIFICATION OF THE SUPPLEMENT

- 7.1. Date : 17 / 9 / 2020
 7.2. Name and Signature : Özge GÜL
 7.3. Capacity : Registrar of Cappadocia Vocational College
 7.4. Official stamp or seal :



CAPPADOCIA UNIVERSITY
 50420 - Mustafapaşa, Ürgüp/Nevşehir - Türkiye
 Tel : (384) 3535009 Faks: (384) 3535125
 Web Site: www.kapadokya.edu.tr

DIPLOMA SUPPLEMENT

Diploma No :
 Diploma Date : 17.09.2020

8. INFORMATION ON THE NATIONAL HIGHER EDUCATION SYSTEM

Structure and Degree System

The basic structure of the Turkish National Education System consists of stages of noncompulsory pre-school education; compulsory primary (elementary and middle school) and secondary (high school) education; and higher education. Primary education begins at the age of 5.5 (66 months), lasts eight years and comprises elementary and middle school education, four years each. Secondary education is also four years and divided into two categories as "General High School Education" and "Vocational and Technical High School Education". The entry into these categories is through composite scores obtained from a centralized exam for secondary schools.

Higher education system in Turkey is managed by the Council of Higher Education (CoHE, Yükseköğretim Kurulu-YÖK) which is an autonomous public body responsible for the planning, coordination, governance and supervision of higher education within the provisions set forth in the Constitution of the Turkish Republic and the Higher Education Law. Both state and non-profit foundation universities are founded by law and subjected to the Higher Education Law and to the regulations enacted in accordance with it.

Higher education in Turkey comprises all post secondary higher education programmes, consisting of short, first, second, and third cycle degrees in terms of the terminology of the Bologna Process. The structure of Turkish higher education degrees is based on a two-tier system, except for dentistry, pharmacy, medicine and veterinary medicine programmes which have a one-tier system. The duration of these one-tier programmes is five years (300 ECTS) except for medicine which lasts six years (360 ECTS). The qualifications in these one-tier programmes are equivalent to the first cycle (bachelor's) plus second cycle (master's) degree. Undergraduate level of study consists of short cycle (associate's)-(önlisans derecesi) and first cycle (bachelor's)-(lisans derecesi) degrees which are awarded after successful completion of full-time two-year (120 ECTS) and four-year (240 ECTS) study programmes, respectively.

Graduate level of study consists of second cycle (master's)-(yüksek lisans derecesi) and third cycle (doctorate)-(doktora derecesi) degree programmes. Second cycle is divided into two sub-types named as master without thesis and master with thesis. Master programmes without thesis require 60 to 90 ECTS credits and consist of courses and a semester project. 60 ECTS non-thesis master programmes are exceptional, and exist in a few disciplines. The master programmes with a thesis require 90 to 120 ECTS credits, which consists of courses, a seminar, and a thesis. Third cycle (doctorate) degree programmes are completed having earned a minimum of 180 ECTS credits, which consists of completion of courses, passing a proficiency examination and a doctoral thesis. Specialization in medicine, accepted as equivalent to third cycle programmes are carried out within the faculties of medicine, university hospitals and the training hospitals operated by the Ministry of Health.

Universities consist of graduate schools (Institutes) offering second cycle (master's) and third cycle (doctorate) degree programmes, faculties offering first cycle (bachelor's degree) programmes, four-year higher schools offering first cycle (bachelor's) degree programmes with a vocational emphasis and two-year vocational schools offering short cycle (associate's) degree programmes of a strictly vocational nature.

Since 2003, first cycle degree holders may apply directly to third cycle (doctorate) programmes if their performance at the first cycle degree level is exceptionally high and their national central Graduate Education Entrance Examination (ALES) score is also high and their application is approved. For these students, theoretical part of the programmes requires additional courses of 60 ECTS credits.

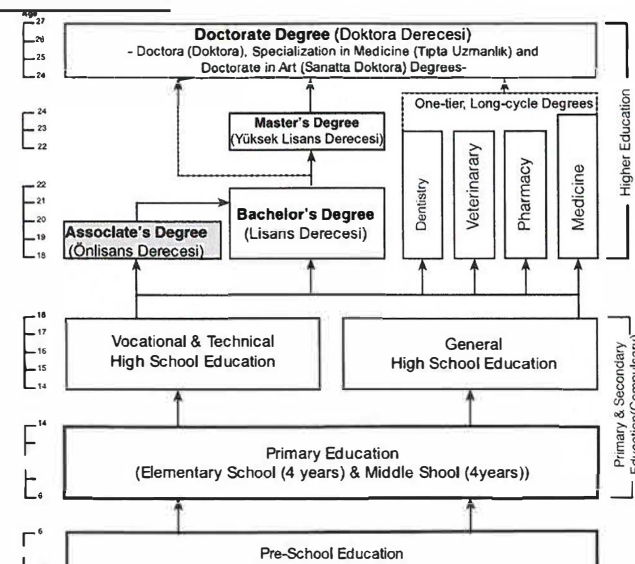
Admission of national students to short and first cycle degree programmes is centralized and based on a nationwide one/two-stage examination(s) conducted by an autonomous public body (Assessment, Selection and Placement Centre-ÖSYM). Candidates gain access to institutions of higher education based on their composite scores consisting of the scores on the selection examination and their high school grade point averages. Admission to graduate programmes is directly conducted by the higher education institutions (HEIs) within the frameworks of the publicly available national and institutional regulations. Admission of foreign students to programmes at all levels of higher education can be done by direct applications of candidates to HEIs based on publicly available national and institutional regulations.

The Turkish National Qualifications Framework for Higher Education (TYYÇ): The National Qualifications Framework for Higher Education in Turkey (TYYÇ) developed with reference to the QF for European Higher Education Area and the EQF for lifelong learning was adopted by the CoHE in 2010. The framework has been developed as a part of a single national qualifications framework, which would eventually consist of 8 level national framework covering all levels of educations on completion of the ongoing work at the national level, in which the higher education levels lie on levels between 5 to 8. The levels of the TYYÇ with reference to the European overarching qualifications frameworks as well as that to ECTS credits and student workload are shown below.

TYYÇ LEVELS, QUALIFICATIONS TYPES AND ECTS CREDITS

Higher Education Levels/Cycles	OF-EHEA	EQF-LLL	TYYÇ-LEVELS	AWARDS/DEGREES	LENGTH (Year)	TOTAL ECTS CREDITS (Year x 60 ECTS)	TOTAL STUDENT WORKLOAD (h) (1 ECTS=25-30h)
3	8	8	3	Doctorate Specialization in Medicine Doctorate in Art	3 (min.)	180 (min.)	4.500-5.400
2	7	7	2	Master's Degree	1-2	60-120	1.500-3.600
1	6	6	1	Bachelor's Degree	4	240	6.000-7.200
Short Cycle	5	5	Short Cycle	Associate's Degree	2	120	3.000-3.600

GENERAL STRUCTURE OF THE TURKISH EDUCATION SYSTEM



This diploma supplement follows the model developed by the European Commission, Council of Europe and UNESCO/CEPES. The purpose of the supplement is to provide sufficient independent data to improve the international "transparency" and fair academic and professional recognition of qualifications (diplomas, degrees, certificates, etc.). It is designed to provide a description of the nature, level, context, content and the status of the studies that were pursued and successfully completed by the individual named on the original qualification to which this supplement is appended. It should be free from any value judgements, equivalence statements or suggestions about recognition. Information in all eight sections should be provided. Where information is not provided, an explanation should give the reason why.

1. INFORMATION IDENTIFYING THE HOLDER OF THE QUALIFICATION

- 1.1. Family name(s) :
 1.2. Given name(s) :
 1.3. Date of place/birth :
 1.4. Student identification number :



2. INFORMATION IDENTIFYING THE QUALIFICATION

2.1. Name of the qualification:

Turist Rehberliği (Uzaktan Öğretim), Ön Lisans

2.2. Main field(s) of study for the qualification:

Vocational

2.3. Name and status of awarding institution:

Cappadocia Vocational College: Non-profit, Foundation – supported Public Legal Entity, State-recognised

2.4. Name and status of institution administering studies:

Same as 2.3.

2.5. Language(s) of instruction/examination:

Turkish

3. INFORMATION ON THE LEVEL OF THE QUALIFICATION

3.1. Level of qualification:

Short Cycle (Ön Lisans)

3.2. Official Length of Programme:

2 years (excluding English preparatory class), 2 semesters per year, 30 ECTS per semester, 120 AKTS in total.

3.3. Access requirement(s):

High School Diploma,
 Placement through a nation-wide Student Selection Examinations.

4. INFORMATION ON THE CONTENTS AND RESULTS GAINED

4.1. Mode of study:

Distance Learning

4.2. Programme requirements:

The Associate's Degree is awarded to students who have successfully completed all courses in the curriculum, have obtained a cumulative grade point average (CGPA) of at least 2.00 on a 4.00 scale and to have completed minimum 80 local credits / 120 ECTS.

Objectives

The aim of program is to train qualified tourist guides who have high level of knowledge accumulation and high level of language skills, in order to present the natural and cultural assets our country to native and foreign visitors, who is well acquainted with the country, its history, culture and geography and who can transmit this knowledge in the best way, who have strong human relations and who can think analytically.

4.3. Programme details and the individual grades/marks obtained:

Code	Course Name	TH	PH	CR	ES	Grade
01.Semester(01)						
ARKE-I-SU01	Introduction to Archeology - I	2,00	0,00	2,00	3,00	BA(3.50)
GSAN-I-SO01	Fine Arts - I	1,00	1,00	2,00	2,00	TR
KTYN-I-SU01	Cultural Preferences Management - I	2,00	0,00	2,00	2,00	AA(4.00)
RING-I-SU02	English - I	8,00	2,00	9,00	8,00	TR
TMEV-SU01	Tourism Legislation	2,00	0,00	2,00	3,00	AA(4.00)
TREH-I-SU01	Basic Guidance - I	2,00	0,00	2,00	3,00	BB(3.00)
TRSE-SU01	Tourism and Travel Industry	2,00	0,00	2,00	3,00	AA(4.00)
TURK-I-SA01	Turkish Language - I	2,00	0,00	2,00	2,00	TR
UTAR-I-SA01	Atatürk's Principles and History of Turkish Revolution - I	2,00	0,00	2,00	2,00	BA(3.50)
UTBT-I-SA01	Basic Information Technologies - I	2,00	0,00	2,00	2,00	TR
02.Semester(02)						
ARKE-II-SU01	Introduction to Archeology - II	2,00	0,00	2,00	3,00	AA(4.00)
GSAN-II-SO01	Fine Arts - II	1,00	1,00	2,00	2,00	TR
KTYN-II-SU01	Cultural Preferences Management - II	2,00	0,00	2,00	2,00	AA(4.00)
MITO-SU01	Mythology	2,00	0,00	2,00	3,00	AA(4.00)
TREH-II-SU01	Basic Guidance - II	2,00	0,00	2,00	3,00	BB(3.00)
TRIN-II-SU02	English - II	6,00	2,00	7,00	8,00	TR
TRKS-SU01	Turkish History and Art	2,00	0,00	2,00	3,00	BB(3.00)
TURK-II-SA01	Turkish Language - II	2,00	0,00	2,00	2,00	TR
UTAR-II-SA01	Atatürk's Principles and History of Turkish Revolution - II	2,00	0,00	2,00	2,00	CB(2.50)
UTBT-II-SA01	Basic Information Technologies - II	2,00	0,00	2,00	2,00	TR
03.Semester(03)						
ANDU-SU01	Anatolian Civilizations - I	4,00	0,00	4,00	6,00	BA(3.50)
DTAR-I-SU02	History of Religions - I	2,00	0,00	2,00	3,00	BB(3.00)
GELY-SU02	Traditional Structures	2,00	0,00	2,00	4,00	BB(3.00)
STAR-I-SU01	History of Art - I	2,00	0,00	2,00	3,00	BB(3.00)
TATO-SU02	Travel Agency and Tour Operating	2,00	0,00	2,00	3,00	BB(3.00)
TCOG-SU01	Tourism Geography	3,00	1,00	4,00	6,00	AA(4.00)
TRGA-I-SU01	General English Practices - I	4,00	0,00	4,00	5,00	AA(4.00)
04.Semester(04)						
ANDU-II-SU01	Anatolian Civilizations - II	4,00	0,00	4,00	6,00	CC(2.00)
DTAR-II-SU02	History of Religions - II	2,00	0,00	2,00	3,00	BB(3.00)
HLBM-SU01	Folklore	2,00	0,00	2,00	2,00	BB(3.00)
KMRS-SU02	Cultural Heritage	2,00	1,00	3,00	3,00	CB(2.50)
MUTR-SU01	Tourist Guide Practices	0,00	17,00	9,00	8,00	G(-,-)
STAR-II-TU01	History of Art - II	2,00	0,00	2,00	3,00	AA(4.00)
TRGA-II-SU01	General English Practices - II	4,00	0,00	4,00	5,00	CC(2.00)

Total ECTS Credits : **120,00**

Cumulative Grade Point Average (CGPA): **3,26/4,00**

TH:Theoretical Hour PH: Practical Hour CR: Credit ES: ECTS R: Required

4.4. Grading scheme and grade distribution guidance:

For each course taken, the student is given one of the following grades by the course teacher. The letter grades, grade points and percentage equivalents are given below:

PERCENTAGE	COURSE GRADE	GRADE POINTS
90-100	AA	4.00
85-89	BA	3.50
75-84	BB	3.00
70-74	CB	2.50
60-69	CC	2.00
55-59	DC	1.50
45-54	DD	1.00
40-44	FD	0.50
39 and below	FF	0.00

Other Grades: TR: Transfer M: Exempt G: Satisfactory

The grade (TR) is used to identify courses which have been successfully completed in another programme or higher education institution, and whose equivalence has been approved by the college board; however, does not have a corresponding grade point. The grade (TR) is not included in the grade point average but is included in the total credit count.

The grade (M) is a passing grade for courses that are not included in the grade point average. The grade (M) is not included in the grade point average but is shown on the transcript and is included in the total credit count.

The grade (G) shows that courses for which testing and assessment methods require the fulfillment of several studies and/or activities such as projects, internships, extracurriculars and similar requirements have been completed.

Student's standing is calculated in the form of a GPA and CGPA, and announced at the end of each semester by the Registrar's Office. In order to obtain the GPA for any given semester, the total credit points earned in that semester are multiplied by the grade point of the final grade, and then divided by the total credit hours. The CGPA is calculated by taking into account all the courses taken by a student from the beginning of entrance to the College. ginning of entrance to the University which are recognized as valid by the Department in which she/he is registered.

4.5. Overall classification of the qualification:

Yüksek Onur (High Honour)	3.50 - 4.00
Onur (Honour)	3.00 - 3.49
Başarılı (Satisfactory)	2.00 - 2.99
Onur (3.00 - 3.49)	

5. INFORMATION ON THE FUNCTION OF THE QUALIFICATION

5.1. Access to further study:

May apply to first cycle programmes

5.2. Professional status conferred:

This degree enables the holder to exercise the profession.

6. ADDITIONAL INFORMATION

6.1. Additional information:

Web site of the Cappadocia Vocational College : www.kapadokya.edu.tr

6.2. Further information sources:

University web site: www.kapadokya.edu.tr

The Council of Higher Education web site: <http://www.yok.gov.tr>

The Turkish ENIC-NARIC web site: <http://www.enic-naric.net/turkey.aspx>